



RE – TENDERING

Tender No.PA/004/2015-2016/HQ/NCS/23



FOR PROVISION OF PROPERTY MANAGERS SERVICES FOR LETTING AND MANAGEMENT OF NSSF REAL ESTATE AND BUILDINGS LOT 1 – 13.

Date: 20th January, 2016

1. This Invitation for Tenders follows the General Procurement Notice for this Project which appeared in **Tanzania Procurement Journal (TPJ)** dated **Tuesday, 23rd June 2015**.
2. The Board of Trustees of National Social Security Fund has set aside funds for the operation during the financial year 2014/2015. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for Provision of Property Management Services for Letting and Management of NSSF Real Estate and Buildings Properties.
3. The Board of Trustees of National Social Security Fund now invites sealed Tenders from eligible providers of Letting and Managing the NSSF Real Estate and Building Properties. The descriptions of the Fund Properties are given below:

LOT No.	Property Description	Location
1	Kilimanjaro Commercial Complex	Kilimanjaro
2	Morogoro Commercial Complex	Morogoro
3	Ilala Mafao House	Dar es Salaam
4	Moshi Commercial Complex	Kilimanjaro
5	Shinyanga Commercial Complex	Shinyanga
6	NSSF Old Office Building Arusha	Arusha
7	NSSF Kibaha Office Building	Coastal
8	Ex - TLAI Flat - Mbezi Beach	Dar es Salaam
9	Ex – RTC Mwanza Estate	Mwanza
10	Cm's Residential House Arusha	Arusha
11	Bungalow at Sakina Area Arusha	Arusha
12	Bungalow at Olorien Arusha	Arusha
13	Bungalow At Mbezi Beach	Dar es Salaam

4. Tendering will be conducted through the National Competitive Bidding procedures specified in the Public Procurement (Regulations, 2013 – Government Notice No.446 and is open to all Tenderers as defined in the Regulations.
5. Interested eligible Tenders may obtain further information from and inspect the Tendering Documents at the office of the Secretary Tender Board, National Social Security Fund, 7th Floor, Benjamin William Mkapa Pension Towers (Tower B), along Azikiwe/Jamhuri Street, P.O.Box 1322, Dar es Salaam from 08.30am to 5.00pm on Mondays to Fridays inclusive except on public holidays.
6. A complete set of Tendering Document(s) in English and additional sets may be purchased by interested Tenderers on the submission of a written application to the address given below and upon payment of a non-refundable fee of Tanzanian Shillings One Hundred Thousand Only (TZS 100,000.00). Payment must be by cash payable to NSSF Cash Office, 7th Floor, Benjamin William Mkapa Pension Towers (Tower B).
7. All tenders must be accompanied by a Bid Securing Declaration in the format provided in the Tendering Documents.
8. All bids in one original plus two copies properly filled in, and enclosed in plain envelopes clearly marked **“Tender No.PA/004/2015-2016/HQ/NCS/23 for Provision of Property Manager Services for Letting and Managing the NSSF Real Estate and Building Properties Lot 1 – 13”** must be delivered to the address below on or before **Friday, 12th February, 2016 at 3.00pm**. Bids will be opened promptly thereafter in public and in the presence of Bidders' representative who will choose to attend the opening ceremony at NSSF Conference Room, 16th Floor, Benjamin William Mkapa Pension Towers (Tower B) Azikiwe/Jamhuri Street.
9. Late Tenders, Portion of Tenders, Electronic Tenders, Tenders not received, Tenders not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

Director General

National Social Security Fund

Benjamin William Mkapa Pension Towers, Azikiwe Street,

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