



INVITATION FOR TENDERS



1. This Invitation for Tenders follows the General Procurement Notice for this Project which appeared in Tanzania Procurement Journal dated Tuesday, 23rd June 2015.
2. The Board of Trustees of National Social Security Fund has set aside funds for its operations during the financial year 2015/2016. It is intended that part of the funds will be used to cover payments under the contract for supply of various Goods, Works, Non Consultancy Services, Consultancy Services and Disposal of Assets.
3. The Board of Trustees of National Social Security Fund now invites sealed tenders from eligible bidders who are capable to carry out the assignment as indicated in the table below:-

S/N	Tender No.	Tender Descriptions	Procurement Method	Type of Procurement	Tender Fee (TZS)
1.	PA/004/2015 - 2016/HQ/G/09	Supply and Printing of Calendars and Diaries for 2016	NCB	Goods	100,000.00
2.	PA/004/2015 - 2016/HQ/G/07	Supply and Printing of various Forms	NCB	Goods	100,000.00
3.	PA/004/2015 - 2016/HQ/G/05	Supply of Staff Uniforms	NCB	Goods	100,000.00
4.	PA/004/2015 - 2016/HQ/W/06	Supply Fixing, Testing and Commissioning of HVAC's Works to the Proposed Construction of NSSF Building Shinyanga	NCB	Works Class II and Above	100,000.00
5.	PA/004/2015 - 2016/HQ/W/10 Lot 8	Partitioning of Mezzanine Floor at Benjamin William Mkapa Pension Towers	NCB	Works Class V	100,000.00
6.	PA/004/2015 - 2016/HQ/W/24	Proposed Construction of Waste Water Network system at Mtoni Kijichi Phase - III	NCB	Works Class II and Above	100,000.00

4. Bidding will be conducted through the procurement method indicated on item 3 above as specified in the Public Procurement Regulations, 2013 – Government Notice No. 446 and are open to all Bidders as defined in the Regulations.
5. Interested eligible Tenders may obtain further information from and inspect the Tendering Documents at the office of the NSSF Secretary Tender Board, 7th Floor, Benjamin William Mkapa Pension Towers (Tower B), along Azikiwe/Jamhuri Street, P.O.Box 1322, Dar es Salaam from 08.30am to 5.00pm on Mondays to Fridays inclusive except on public holidays.
6. A complete set of Tender document(s) in English and additional sets may be purchased by interested bidders on the submission of a **written application** to the address given below and upon payment of a non-refundable fee as specified in the specific Tender Document (s). Payment must be made in cash payable to NSSF Cash Office, 7th Floor, Benjamin William Mkapa Pension Towers (Tower B).
7. **Details of each specific Tender are available at PMU Office.** All interested bidders are advised to visit PMU Office located 7th Floor, Benjamin William Mkapa Pension Towers (Tower B) along Azikiwe/Jamhuri Street Dar es Salaam.
8. All bids in one original plus two copies properly filled in, and enclosed in plain envelopes must be delivered to the address below. The Deadline for submission of all tenders and place of opening is indicated in the respective bidding documents.
9. Late bids, portion of bids, electronic bids, and bids not received, bids not opened and not read out in public at the bid opening ceremony shall not be accepted for evaluation irrespective of the circumstance.

Director General, National Social Security Fund,
Benjamin William Mkapa Pension Towers (Tower B), P. O. Box 1322, Dar es Salaam Tanzania